

Town of Bombay Bid Specifications for Lawn Care 2020

To: All prospective service providers

From: Bombay Town Board

Date: May 20, 2020

The Town of Bombay, Franklin County, New York is requesting formal written bids for service providers interested in providing lawn care services to the Town for the 2020 service period. All bids shall be in writing and shall provide a lump-sum price for the following services during the 2020 lawn care season:

1. The bid shall be for Contractor to maintain the following sites: Memorial Corner lot Park; Rec Park; around pavilion and walking path; Bombay Museum; Bombay Town Hall; Kavanaugh Cemetery on Croke Rd; Frew Cemetery on Sayles Rd; Sand Hill Cemetery on Scanlon/Rt. 95; Hillside Rest Cemetery on County Rt. 4
2. All sites to be mowed and trimmed 1 time per week unless growth exceeds 4" within that week. More frequent mowing shall be authorized by the Town Supervisor prior to mowing, if additional charges will apply. Trimming/weed eating will be completed during each mowing unless growth has slowed and will be at the contractor's discretion, excepting that trimming/weed eating shall occur not less than every 2 weeks.
3. Contractor shall provide all tools, equipment and fuel needed to perform the scope of services set forth in this Request for Bids.
4. Contractor will be solely responsible for any and all damage that may occur during mowing. Any damage to existing head stones will be reported to the Supervisor and repaired immediately at the Contractor's expense. All tire rutting from zero turn mowers will be kept to a minimum and repairs will be the responsibility of the Contractor.
5. Contractor must make every attempt to minimize grass accumulation on graves and head stones. Contractor shall be responsible to pick up branches and debris prior to mowing.
6. The successful bidder shall provide an insurance certificate, listing the Town of Bombay as additional insured. The General Liability policy shall be a "primary non-contributory bases" policy for ongoing and completed operations and shall provide coverage of \$2,000,000.00 aggregate/\$1,000,000.00 each occurrence. Contractor shall also provide proof of and name the Town of Bombay as an additional insured on an umbrella policy with limits of not less than \$1,000,000.00. Contractor shall provide proof of valid Worker's Compensation coverage or Certificate of Exemption and any mandatory disability insurance coverage. All such coverages shall be maintained during the entire period of the service contract.

All bids shall be clearly labeled and returnable to the Town of Bombay at 379 Lantry Rd, PO Box 208, Bombay, NY 12914 and shall be post marked or delivered not later than June 9, 2020.

Bids will be opened on June 10th, 2020 at 6:00 p.m.

The Town of Bombay reserves the right to reject any and all bids.